

**Technology Leadership High School Minutes**  
**Governing Council Meeting**

June 13, 2023

4:30 p.m.

Due to the Coronavirus Public Health Emergency, this meeting will take place remotely. The public may attend and listen via this link: [https://us04web.zoom.us/j/79688123975?pwd=S1J8aY1919E4HhlpM\\_pmiZa5Aij-V\\_.1](https://us04web.zoom.us/j/79688123975?pwd=S1J8aY1919E4HhlpM_pmiZa5Aij-V_.1).

Meeting ID: 796 8812 3975

Passcode: TECH

**1. Opening Business**

a. Call to Order

b. Roll Call

- Board President: Oscar Quinonez Present via Zoom
- Board Vice-President: John Duran Present via Zoom
- Board Member: Joey Diaz Present via Zoom
- Board Member: Tina Hernandez Present via Zoom
- Board Member: Benito Martinez Present via Zoom
- Board Member: Valerie Valles-Pedroza Present via Zoom

**Other:**

- Executive Director: Cynthia Ramirez Present via Zoom
- Director of Finance: Monica Sosa Present via Zoom

c. Vote to Approve Agenda

John Duran motions to approve Agenda, Seconded by Tina Hernandez

VOTES: Quinonez: Yes, Duran: Yes, Hernandez: Yes, Valles-Pedroza: Yes, Martinez: Yes, Diaz: Yes.

d. Vote to Approve Minutes

Tina Hernandez motions to approve minutes, Seconded by John Duran.

VOTES: Quinonez: Yes, Hernandez: Yes, Duran: Yes, Valles-Pedroza: Yes, Martinez: Yes, Diaz: Yes.

**2. Public Comment:**

No one from the public attended the Board meeting.

**3. Action Items:**

a. Budget Adjustment Requests

b. Cash Disbursements

Financial Director reviewed Bank Adjustments Requests and Cash Disbursements with board members.

Tina Hernandez motions to approve BAR's seconded by John Duran.

VOTES: Quinonez: Yes, Hernandez: Yes, Duran: Yes, Valles-Pedroza: Yes, Martinez: Yes, Diaz: Yes.

c. Lease Assistance

Tina Hernandez Moves to approve the Lease Assistance as presented and seconded by John Duran.

VOTES: Quinonez: Yes, Duran: Yes, Hernandez: Yes, Valles-Pedroza: Yes, Martinez: Yes, Diaz: Yes.

- d. Staff Handbook – Leave Policy  
The Executive Director reviewed the Staff handbook and Leave Policy with Board Members.  
John Duran moves to approve the Staff Handbook and Leave Policy as presented and seconded by Tina Hernandez.  
VOTES: Quinonez: Yes, Hernandez: Yes, Duran: Yes, Valles-Pedroza: Yes Martinez: Yes, Diaz: Yes.
- e. Executive Director Evaluation Policy  
Board members reviewed Executive Director Evaluation Policy.

**4. Informational Items (Ratify)**

- a. Bank Reconciliations  
Finance Director reviewed Bank Reconciliations items with the Board Members.
- b. Revenue and Expenditures  
Finance Direct reviewed the revenue and Expenditure Report with the Board Members.
- c. **Quarter 2**
  - 1. Cash Report
  - 2. Voucher Report
  - 3. OBMS Revenue
  - 4. OBMS Expenditure
  - 5. Budget Status Report (AptaFund)
  - 6. BAR History
- d. Building Update
- e. Performance Metrics  
School Executive Director reviewed school metrics and Building updates with Board Members.

5. **Closed Session**- Pursuant to NMSA 10-15-1(H)(2) and (H)(8) the council will go into Closed Session to discuss limited personnel matters.

- A. Vote to go into Closed Session.  
Oscar Quinonez moves, seconded by Joey Diaz.  
Votes: Quinonez: Yes, Diaz: Yes, Duran: Yes, Martinez: Yes, Hernandez: Yes, Valles-Pedroza: Yes.
- B. Following the Closed Session, the Board will return to Open Session and may act.  
The board returned to the open session, and only matters noticed on the agenda for the session were discussed. A motion was made by Joey Diaz and seconded by John Duran to move forward with the personal contract.  
Votes: Quinonez: Yes, Hernandez: Yes, Valles-Pedroza: Yes, Duran: Yes, Martinez: Yes, Diaz: Yes.

6. Closing Business:

- a. Next Meeting – August 15, 2023, at 5:00
- b. Adjournment