

Technology Leadership High School  
Governing Council Meeting Minutes  
September 13th, 2022  
4:30 p.m.

Due to the Coronavirus Public Health Emergency this meeting will take place remotely. The public may attend and listen via this link:

Join Zoom Meeting

<https://us06web.zoom.us/j/79688123975?pwd=SlJ8aYl9l9E4HhlpMbpmlZa5AijaVb.1>

Meeting ID: 796 8812 3975

Passcode: TECH

1. Opening Business

a. Call to Order

b. Roll Call

- Board President: Oscar Quinonez Present via zoom
- Board Vice-President: John Duran Present via zoom
- Board Member: Joey Diaz Absent
- Board Member: Tina Hernandez Present via zoom
- Board Member: Benito Martinez Present via zoom

Other:

- Executive Director: Cynthia Ramirez Present via zoom
- Director of Finance: Monica Sosa Present via zoom
- Director of Community Engagement: Velina Chaves Present via zoom
- Director of Operations Equity and Assessment: Natalie Sather Present via zoom
- Director of Special Education: Shenja Jewell Present via zoom
- Director of Student Support: Laura Rodriguez Present via zoom
- Director of Curriculum and Instruction: Aleli Colon Present via zoom
- Stars Coordinador/Registrar: Lisa Garcia: Present via zoom
- Legal Counsel: Abby Lewis Absent

c. Vote to Approve Agenda

Tina Hernandez motions to approve Agenda, Seconded by John Duran

VOTES: Quinonez: Yes, Hernandez: Yes, Martinez: Yes, Duran: Yes.

d. Vote to Approve Minutes

Approval of minutes were tabled until next board meeting. Awaiting clean version that will be sent out with next month's Agenda.

2. Action Items

a. Updated Covid Safe Policies and Procedures

Executive Director spoke and reviewed the document with board members that needed to be ratified. Policy was previously discussed in August board meeting.

John Duran motions to approve Updated Covid Safe Policies and Procedures, seconded by Tina Hernandez.

VOTES: Quinonez: Yes, Hernandez: Yes, Duran: Yes, Martinez: Yes.

b. Updated Return to School Policy

Executive Director spoke and reviewed the document with board members that needed to be ratified. Policy was previously discussed in August board meeting.

Benito Martinez motions to approve Updated Return to School Policy, seconded by John Duran.

VOTES: Quinonez: Yes, Hernandez: Yes, Duran: Yes, Martinez: Yes.

c. Budget Adjustment Requests

Financial Director reviewed BARS with Board Members.

d. Cash Disbursements (Ratify)

Financial Director reviewed Cash Disbursements as well as with the Finance Committee. Oscar Quinonez Motions to approve BARS and Cash Disbursements, seconded by Tina Hernandez.

VOTES: Quinonez: Yes, Duran: Yes, Hernandez: Yes, Martinez: Yes.

3. Informational Items

a. Bank Reconciliations

Finance Director reviewed Bank Reconciliation items with Board Members.

b. Revenue and Expenditure Report

Finance Director reviewed Revenue and Expenditure Report with Board Members.

4. Quarter 4

- Cash Report
- Voucher Report
- OBMS Revenue
- OBMS Expenditure
- Budget Status Report (AptaFund)
- Bar History

Finance Director reviewed Quarter 4 information with Board Members.

c. School Updates

Executive Director reviewed School Updates to include Finance Audit is still ongoing. She also reviewed student attendance numbers, community service engagement for students, and new upcoming learning opportunities for students as well as staff.

Board President ensured no one else was present for public comment.

No one else was present.

4. Closing Business

- a. Next Meeting – October 11<sup>th</sup> at 4:30pm
- b. Adjournment