

# Technology Leadership High School Minutes

December 1<sup>st</sup>, 2020

4:30 p.m.

Due to the Coronavirus Public Health Emergency this meeting will take place remotely.

The public may attend and listen via this link:

<https://us02web.zoom.us/j/81107607108>

## 1. OPENING BUSINESS

a. Call to Order

b. Roll Call

- Board President: John Mierzwa: **Present via Zoom**
- Board Vice-President: Paola Peacock: **Present via Zoom**
- Board Member: John Duran: **Absent**
- Board Member: Oscar Quinonez: **Absent**
- Board Member: Joey Diaz: **Present via Zoom**

Other:

- Executive Director: Kara Cortazzo: **Present via Zoom**
- Director of Finance: Yolanda Tafoya: **Present via Zoom**
- Director of Community Engagement: Velina Chavez: **Present via Zoom**
- Director of Student Support: Cynthia Ramirez: **Present via Zoom**
- Director of Curriculum, Instruction and Assessment: Sahra Saedi: **Present via Zoom**
- Legal Counsel for Technology Leadership HS: Abby Lewis: **Present via Zoom**
- Administrative Assistant for Technology Leadership HS: Thalia Silva: **Present via Zoom**

c. Vote to Approve Agenda

**John Mierzwa moves to approve Agenda, seconded by Paola Peacock.**

**VOTES: Mierzwa: Yes, Diaz: Yes, Peacock: Yes.**

d. Vote to Approve Minutes:

**John Mierzwa moves to approve Minutes from October 13, 2020 seconded by Paola Peacock.**

**VOTES: Mierzwa: Yes, Diaz: Yes, Peacock: Yes.**

## 2. PUBLIC COMMENT

**No Public Comment**

## 3. ACTION ITEMS:

a. BARS

**Director of Finance is requesting Board to Approve APS letter for the CTE Pilot grant allocation; OBMS fund 27502. Tech has been allocated \$28,500. OBMS will auto create a BAR for the Adjustment Action amount once the APS BAR has been approved by PED.**

**Paola Peacock moves to approve as written, seconded by John Mierzwa.**

VOTES: Peacock: Yes, Diaz: Yes, Mierwza: Yes.

b. Cash Disbursements (Ratify)

Cash Disbursements ending October 31,2020 were reviewed with Board Members.

John Mierzwa moves to ratify Cash Disbursements ending October 31,2020, seconded by Joey Diaz.

VOTES: Peacock: Yes, Diaz: Yes, Mierwza: Yes.

c. Return to School Policy

The purpose of this policy is to set the procedures for students or staff members who has experience any of the outlined points to return to Tech's premises. The policy was written following the guidance from New Mexico Department of Health and the New Mexico Public Education Department.

Paola Peacock moves to approve Return to School Policy as presented with point E revised, seconded by Joey Diaz.

VOTES: Peacock: Yes, Diaz: Yes, Mierwza: Yes.

**4. INFORMATION:**

a. Bank Reconciliations

Bank Reconciliations ending October 31 ,2020 was reviewed by Board Members.

b. Revenue and Expenditure Report

Revenue and Expenditure Report was reviewed by Board Members.

c. Quarter One

Cash Report

Cash Report was reviewed by Board Members.

Voucher Report

Voucher Report was reviewed by Board Members.

OBMS Revenue

OBMS Revenue was reviewed by Board Members.

OBMS Expenditure

OBMS Expenditure was reviewed by Board Members.

Budget Status Report

Budget Status Report was reviewed by Board Members.

BAR History

BAR History Report was reviewed by Board Members.

d. Charter Renewal

Charter Renewal meeting will take place on December 7,2020 starting at 7:30 AM. Executive Director will send the link to the meeting when it is available.

e. Enrollment

As of this day Tech has 290 students enrolled. Tech has exceeded the enrollment target of 275 for 80<sup>th</sup> day reporting period.

f. Spring Semester

Executive Director and Board Members decided to continue remote learning for the spring semester.

g. Early Acceptance of Student for College

Director of Curriculum spoke about the early acceptance of students to college. 10% of the current Capstone class has been accepted to Universities in and out of state. Tech has also hosted two successful FASFA nights via zoom.

h. Internships

Director of Community Engagement shared that Tech has several students doing hybrid and virtual internships. These internships are taking place at companies such as Explora, WESST, Adelante Diverse IT, and Cottonwood Gulch.

i. Data

The short cycle assessment was completed by students for the Fall semester. Director of Curriculum presented a bar graph to show the comparison of the short cycle assessments taken school year 2019-2020.

**5. CLOSING BUSINESS:**

a. Announcements: **None**

b. Next Scheduled Meeting: **January 12<sup>th</sup>, 2020 at 4:30 p.m. via Zoom**

c. Adjournment