

Technology Leadership High School Minutes

April 28th, 2020

4:00 PM

Due to the Coronavirus State of Emergency this meeting will take place remotely. The public may attend and listen via this link: <https://zoom.us/j/96802653028>

1. Opening Business

a. Call to Order

b. Roll Call:

- Board President, Al Hernandez – Absent
- Board Vice President, John Mierzwa- Present via Zoom
- Board Member, John Duran-Present via Zoom
- Board Member, Oscar Quinonez- Present at 5:16 via Zoom
- Board Member –Paola Peacock-Present via Zoom

Other:

- Executive Director, Kara Cortazzo- Present via Zoom
- Director of Finance, Yolanda Tafoya-Present via Zoom
- Director of Community Engagement, Velina Chavez-Present via Zoom
- Director of Curriculum and Instruction, Sahra Saedi- Present via Zoom
- Director of Student Support, Cynthia Ramirez- Present at 5:07 via Zoom
- Secretary, Thalia Silva-Present via Zoom

c. Vote to Approve Agenda-

VOTES: John Duran motions to approve agenda, seconded by Paola Peacock. Approved 3-0.

d. Vote to Approve Special Meeting Minutes from March 30th, 2020 Board Meeting

VOTES: John Duran motions to approve Special Meeting Minutes from March 30th, 2020 Board Meeting, seconded by Paola Peacock. Approved 3-0.

2. CLOSED SESSION. Pursuant to NMSA 1978 Section 10-15-1(H)(2) the Board will meet in closed session to discuss limited personnel matters. John Duran motions to go into closed session, seconded by Paola Peacock. Approved 3-0. The Board came out of Closed Session. No votes were taken and no matters outside that noticed for Closed Session was discussed. John Mierzwa motions to follow the recommendation of legal counsel regarding the personnel matter. Seconded by Paola Peacock. Approved 3-0.

3. Action Items

a. Electronic Policy

The purpose of this Policy is to permit for electronic signature by any Governing Council member, school staff member, vendor, or contractor on any document used for operation of the School.

VOTES: John Duran motions to approve Electronic Signature Policy as presented seconded by Paola Peacock. 3-0

b. Cash Disbursements

Cash Disbursements ending March 31,2020 were ratified by Board Members.

VOTES: Paola Peacock moves to ratify Cash Disbursements as presented seconded by John Duran. 3-0

c. BARs

001-753-1920-0031-I Fund: 27109(Instructional Materials-Special Appropriations) Adjustment Type: Increase

001-753-1920-0032-I Fund:11000 (Operational) Adjustment Type: Increase

VOTES: Paola Peacock motions to approve BARs as presented seconded by John Duran. 3-0

d. 20-21 Salary Schedule

Executive Director presented and reviewed 20-21 Salary Schedule with Board Members.

VOTES: Paola Peacock motions to approve 20-21 Salary Schedule as presented seconded by John Duran 3-0

e. 20-21 School Calendar & Calendar Check -

Board Member Oscar Quinonez joins the meeting. Executive Director presented and reviewed 20-21 School Calendar and Calendar Check with Board Members.

VOTES: Paola Peacock motions to approve 20-21 School Calendar & Calendar Check as presented seconded by John Duran. 4-0

f. 20-21 Budget

Finance Director and Executive Director presented and reviewed budget for school year 2020-2021 with Board Members. The Approval of the Charter School Operating Budget will be e-mailed to be e-signed.

VOTES: Paola Peacock motions to approve 20-21 Budget with changes as discussed, seconded by Oscar Quinonez. 4-0

4. Information Items

a. Bank Reconciliation

Executive Director reviewed Bank Reconciliations ending March 31st, 2020 with Board Members.

b. NMPED Reports Quarter Three

1)Voucher Report: List of Warrants

Voucher Report- List of Warrants from 1/1/20 to 3/31/20 was reviewed with Board Members.

2) Cash Reports

Cash Report ending 3/31/20 was reviewed with Board Members.

3) OBMS Budget Status Revenues

OBMS Budget Status Revenues was reviewed with Board Members.

4)OBMS Budget Status Expenditure

OBMS Budget Status Expenditure was reviewed with Board Members.

5)APTA Budget Status: Account Balance Report

APTA Budget Status: Account Balance Report from 1/1/20 to 3/31/20 was reviewed with Board Members.

6)BAR History Report

BAR History Reports shows all BARs that have been created and approved during the school year up to quarter three.

c. Continuous Learning Plan

Tech's is offering online and packet learning program for the remainder of the 2019-2020 school year. The online learning program is taking place through the app Zoom. The Zoom links have been posted on the school's website. Teacher's also established office hours to support students with their learning.

5. Closing Business

a. Announcements

b. Next Scheduled Meeting: May 12th, 2020 at 4:00

c. Adjournment