

Technology Leadership High School Minutes

March 10th, 2020

4:30 PM

100 Sun Ave. NE Albuquerque, NM 87109

1. Opening Business

a. Call to Order

b. Roll Call:

- Board President, Al Hernandez – Present
- Board Vice President, John Mierzwa- Present
- Board Member, John Duran-Present
- Board Member, Oscar Quinonez- Present
- Board Member –Paola Peacock-Present via Phone

Other:

- Executive Director, Kara Cortazzo- Present
- Director of Finance, Yolanda Tafoya-Absent
- Director of Community Engagement, Velina Chavez-Present
- Director of Curriculum and Instruction, Sahra Saedi- Present
- Secretary, Thalia Silva-Present
- Guest, Abby Lewis-Present
- Guest, Everette Hill- Present

c. Vote to Approve Agenda-

VOTES: John Mierzwa motions to approve agenda, seconded by John Duran. 5-0

d. Vote to Approve Minutes from February 18th, 2020 Board Meeting

VOTES: Oscar Quinonez motions to approve Minutes from February 18th, 2020 Board Meeting, seconded by John Duran. 5-0

2. Public Comment- No Public Comment

3. Action Items

a. BARs

001-753-1920-0023-IB

001-753-1920-0027-M

001-753-1920-0028-M

001-753-1920-0029-M

VOTES: John Mierwza motions to approve BARs seconded by John Duran. 5-0

b. Cash Disbursements

Cash Disbursements ending February 29,2020 were reviewed by Board Members.

VOTES: John Duran motions to ratify Cash Disbursements seconded by John Mierwza. 5-0

c. Title I Budget

Tech has received a preliminary award letter from Title I for school year 2020-2021. Executive Director has decided to use this money for Salary, Computers and Parent Involvement activities.

VOTES: Oscar Quinonez motions to approve Title I Budget, seconded by John Mierwza. 5-0

d. Internal Controls

Internal Control Policies and Procedures has been updated. The changes include removing Petty Cash, updating Segregation of Duties and updating grammar errors.

VOTES: John Mierwza motions to approve Internal Controls as amended, seconded by Paola Peacock. 5-0

e. Brain Injury Policy

Brain Injury Policy includes the Definition, Protocol, Training and Information that Tech will follow for school athletic activities.

VOTES: John Duran motions to approve Brain Injury Policy, seconded by John Mierwza. 5-0

4. Information Items

a. Bank Reconciliation

Bank Reconciliations ending February 29, 2020 were reviewed by Board Members.

b. Revenue and Expenditure Account Summary Reports

Revenue and Expenditure Account Summary Reports were reviewed by Board Members.

c. Quality of Education Survey

Executive Director presented the Quality of Education Survey results from school year 2018-2019. The results were compared to other High Schools' results in our area. The Leadership team will work on 4 questions to add to the questionnaire for school year 2020-2021.

d. Qualitative Site Visit

Qualitative Site Visit demographics for the Fall visit were presented by Executive Director. The demographics were reviewed by Board Members.

e. Facebook

Director of Community Engagement announced that Facebook would like to partner with Tech. The partnership would consist of Tech students working at the Facebook site in different departments. Director of Community Engagement will inform the Board of the process of the partnership.

f. Executive Director Evaluation

Executive Director suggested that Board Members should meet with Parent, Students and Staff to complete her evaluation.

5. Closing Business

a. Announcements

b. Next Scheduled Meeting: April 21st, 2020 at 4:30 100 Sun Ave. NE Albuquerque, NM 87109

c. Adjournment