

Technology Leadership High School Minutes

October 8, 2019

4:30 PM

100 Sun Ave. NE Albuquerque, NM 87109

1. Opening Business

a. Call to Order

b. Roll Call:

- Board President, Al Hernandez – Present
- Board Vice President, John Mierzwa- Present via Phone
- Board Member, John Duran- Present
- Board Member, Oscar Quinonez- Present via Phone
- Board Member –Paola Peacock-Present via Phone

Other:

- Executive Director, Kara Cortazzo- Present
- Director of Finance, Yolanda Tafoya-Present
- Director of Student Support, Cynthia Ramirez-Present
- Director of Curriculum, Sahra Saedi- Present
- Director of Community Engagement- Present
- Secretary, Thalia Silva-Present
- Guest, Abby Lewis-Present

c. Vote to Approve Agenda-

John Duran asked for the date to be changed to October 8, 2019 on the Agenda.

VOTES: John Duran motions to approve agenda as corrected, seconded by Paola Peacock. 5-0

d. Vote to Approve Minutes from September 23, 2019 Board Meeting

Abby Lewis would like the language on Closed Session from September 23, 2019 minutes to be corrected to “The Board returned to open session. No action was taken in closed session and only matters noticed on the agenda for closed session were discussed”.

VOTES: John Duran motions to approve Minutes from September 23, 2019 Board Meeting as amended, seconded by Oscar Quinonez. 5-0

2. Public Comment- No Public Comment

3. Action Items

a. Cash Disbursements

Finance Director reviewed Cash Disbursements ending 9/30/19 with Board Members.

VOTES: Oscar Quinonez motions to ratify Cash Disbursements seconded by Paola Peacock. 5-0

b. BARS

001-753-1920-0013-IB FUND:27109 (Instructional Materials)

VOTES: John Duran motions to approve BAR 0013-IB, seconded by Oscar Quinonez. 5-0

Director of Finance presented an Award Letter for a future BAR. Tech has received an award letter from APS for Title I funding. She reviewed recommendations of APS with Board Members. It is requested that Board approves the award letter.

VOTES: Paola Peacock motions to approve Award Letter, seconded by John Duran. 5-0

c. Disposal of Property

Executive Director is requesting for Board Members to approve Property Disposal Resolution to dispose Picnic Tables that were damaged over the summer. Property Disposal Resolution was reviewed by Board Members.

VOTES: John Duran motions to approve Property Disposal Resolution, seconded by Al Hernandez. 5-0

4. Information Items

a. Bank Reconciliation

Bank Reconciliation ending 8/31/19 was reviewed with Board Members.

b. Revenue and Expenditure Report

Revenues and Expenditure Report from 7/01/19 to 8/31/19 was reviewed with Board Members.

c. Enrollment

Tech's enrollment at 40th day is 222.

d. APS Qualitative Site Visit (November 21st @ 8:45)

Executive Director is requesting to have Board Members at APS Qualitative Site Visit. APS will be auditing Special Education and Finances. This site visit takes place every other year. If a quorum of Board members attend Executive Director will post a Quorum Notice.

e. APS Performance Framework

APS Performance Framework was reviewed with Board Members. Tech has met all the goals that APS set for the school last year. The Special Education department showed as not met because there were students overdue when they move to Tech. It is a common issue between schools.

f. 90 Day Plan

NM DASH is a 90-day plan from August to December 2019 for Title I. Director of Curriculum explained that the two goals set for Mathematics and English Language Arts is to increase 5% in all assessments across all grade levels from the scores received in school year 2018-2019. The optional third goal presented by Director of Student Support is to have 60% of students enrolled in school year 2019-2020 complete 50 hours of service learning and to have 70% increase their assets by 3 or more.

g. STAR 360 Short-Cycle Assessment Data

STAR 360 Short-Cycle Assessment data was presented by the Director of Curriculum. It was explained that the data observes 3 cohorts of students and their growth measured by grade level.

h. Professional Development

There is multiple Professional Development happening at Tech. Dr. Bankos will be doing P.D with staff on Special Education Laws. Staff will also receive a TESOL training to serve ELL students. Timothy Kubik is helping Director of Curriculum in her new role as well as training with teaching staff.

i. Board Training

There is an opportunity for Board Training approved by PED. Executive Director asked for Board Members to review dates and times. If a Board Members plans to attend to notify Executive Director to complete paperwork needed.

- j. Board Certificates (18-19) SY
Executive Director asked Board Members to send her certificates for previous school year.
- k. Adelante diverse IT
Adelante diverse IT will be offering Computer Services at low cost for low income families. They have asked Executive Director to speak at Grand Opening. Executive Director and 2 Tech interns at Adelante diverse IT will attend the Grand Opening.
- l. STEM Competition
Tech students have been invited back to STEM Competition. It will take place in January.
- m. Strategic Planning Session
Everett will be reach out to Board Members to get their visions and/or concerns for the Strategic Planning Session. The Strategic Planning Session will take place November 6, 2019 at Health Leadership High School. Executive Director also shared that she has only received 2 out of 3 quotes to scope the school. She has been working with Paola Peacock to create the 5-year plan for Tech.

5. Closing Business

- a. Announcements: Director of Curriculum announced that CNM will be hosting two workshops to teach Python and Computer Programming to Tech students.
- b. Next Scheduled Meeting: November 12, 2019 at 4:30 100 Sun Ave. NE Albuquerque, NM 87109
- c. Adjournment