

Technology Leadership High School Minutes

September 12th, 2017

4:30 PM

6100 Uptown Blvd NE #350, Albuquerque, NM 87110

1. Opening Business

a. Call to Order

b. Take Roll:

- Board President, Al Hernandez - Present
- Board Vice President, John Mierzwa- Absent
- Board Member, John Duran-Present
- Board Member, Kersti Verna Tyson-Present
- Board Member – Pauline Lucero-Present

Other:

- Executive Director, Kara Cortazzo- Present
- Director of Finance, Yolanda Tafoya-Present
- Secretary, Thalia Silva-Present
- Guest, Abby Lewis-Present

c. Vote to Approve Agenda-

VOTES: Al Hernandez motions to approve agenda, seconded by Pauline Lucero.4-0

d. Vote to Approve Minutes from August 8th, 2017 Board Meeting-

VOTES: John Duran motions to approve agenda, seconded by Kersti Verna Tyson. 4-0

2. Public Comment- No Public Comments

3. Action Items

A) Vote of transferring Technology Leadership High School Charter from the state to APS

Executive Director will apply on October 1, 2017 to become a APS Charter School. In January APS board, will vote to approve TLHS as an APS charter. Executive Director has met with APS several times to discuss TLHS goals and objectives for the future. APS is on board with our goals and will support us. A couple of benefits are that they own land in the SE area and Financial processes are faster. We will become a component of APS.

VOTES: Al Hernandez motions to approve, seconded by John Duran. 4-0

B) Next Board Meeting Date

Executive Director will not be available the week of October 11, 2017. Board meeting will take place October 18, 2017 at 4:30.

C) Bar Approval

- | | |
|---------------------------------|----------------------------------|
| ▪ Fund 11000 1000 – Operational | 561-000-1718-0004-Maintenance |
| ▪ Fund 11000 2000's Operational | 561-000-1718-0005-Maintenance |
| ▪ Fund 24154 1000 Title II | 561-000-1718-0006-Maintenance |
| ▪ Fund 29102 Private Grant | 561-000-1718-0007-Initial Budget |

VOTES: Kersti Verna Tyson motions to approve, seconded by Pauline Lucero. 4-0

D) Information Items

- Expenditure Comparison by Month

Director of Finance discussed negative line items with board members and how the bars will help this items to be removed. Expenditure Comparison by month of School Year 2016-2017 and school year 2017-2018 was reviewed with Board Members. The main impact is the phasing money we are not receiving.

- **Bank Reconciliation Report for July and August**

Bank Reconciliation of July 31st 2017 shows all the reimbursement we received for the previous school year. Bank Reconciliation of August 31st we did not have discrepancies, but we have some outstanding checks.

- **Programs**

Night School- We have 28 students enrolled in our night school program ages 17-23. These kids can get their GED but chose to attend Tech.

Service Learning- We will start September 15, 2017. This year we have nine Service Learning sites for our Freshman and Sophomores. This experience will help them gain skills for future jobs. Our Juniors stay at school to work on their portfolio and dual credit classes.

Paid Internships- This year five of our students have been selected for a paid internship. One student is at PNM, three students at Improve group and one at Presbyterian. These students will receive an elective credit for the internship. They will be working ten hours a week.

- **Audit 16 – 17**

We received a letter that our Audit for School Year 2016-2017 has been closed.

E) Discussion Items

- a. **Executive Director Formal and Summative Evaluation**

Executive Director proposed to have an evaluation October, January, March and Summative Evaluation in May. Kersti Verna Tyson proposed to have a subcommittee to help Executive Director with the smart goals.

F) Closing Business

- a. **Announcements**

Executive Director asked Al Hernandez and John Duran to complete board training meeting and email Kelly.

- b. **Next Scheduled Meeting – October 18th, 2017 at 4:30pm 6100 Uptown Blvd NE #350, Albuquerque, NM 87110**

- c. **Adjournment**