

# Technology Leadership High School Minutes

May 13, 2018

4:30 PM

100 Sun Avenue NE, Albuquerque, NM 87109

## 1. Opening Business

### a. Call to Order

### b. Take Roll:

- Board President, Al Hernandez - Present
- Board Vice President, John Mierzwa- Present
- Board Member, John Duran-Present
- Board Member, Kersti Verna Tyson-Absent
- Board Member – Pauline Lucero-Absent

### Other:

- Executive Director, Kara Cortazzo- Present
- Director of Finance, Yolanda Tafoya-Present
- Secretary, Thalia Silva-Present
- Guest, Abby Lewis-Present

### c. Vote to Approve Agenda-

VOTES: John Duran motions to approve agenda, seconded by Al Hernandez. 3-0

### d. Vote to Approve Minutes from April 17, 2018 Board Meeting-

VOTES: Al Hernandez motions to approve agenda, seconded by John Mierzwa. 3-0

## 2. Public Comment- No Public Comments

## 3. Action Items

### a) Bar Approval

- Fund 31700 561-000-1718-0027-I
- Fund 27128 561-000-1718-0028-IB
- Fund 11000 2000's 561-000-1718-0029-M

VOTES: Al Hernandez motions to approve, seconded by John Duran. 3-0

### b) Lease Addendum

Lease Addendum is to change the escrow account under TLHS name. If the school needs any repairs the vendor performing the work will invoice TLHS and will be paid by the school out of the escrow account. Board Members reviewed Addendum.

VOTES: John Duran motions to approve, seconded by Al Hernandez. 3-0

## 4. Information Items

### a) Budget Overview

- Expenditure Comparison by Month
- Finance Director has created a report to compare the expenditures of previous school year and current school year.
- Bank Reconciliation/List of Warrants

Finance Director discussed Bank Reconciliation with Board Members.

- **BAR History Report**  
A BAR History report was given to Board Members to review.
- **Cash Report Period Ending March 31, 2018**  
Cash Report was reviewed with Board Members. TLHS is currently waiting for the reimbursement for Title I and Idea B.
- **APTA Budget Status**  
APTA is the new Financial System TLHS will have for School Year 2018-2019. The change will occur at the end of May.
- **OBMS Budget Status Revenue**  
Finance Director Reviewed OBMS Budget Status Revenue with Board Members.
- **OBMS Budget Status Expenditure**  
Finance Director Reviewed OBMS Budget Status Expenditure with Board Members.

b) **Executive Director Evaluation**

Al Hernandez is currently working on Executive Director's Evaluation. It will be reviewed in the next Board Meeting.

c) **Staffing**

Executive Director has offered a position to a Math Interventionist for next school year. She has started to review applications for a Special Education Position.

d) **June Board Meeting changed to June 4<sup>th</sup>**

June Board Meeting has changed to June 4<sup>th</sup> because Lease Assistance contract needs to be signed by June 5<sup>th</sup>. TLHS is currently waiting for the Lease Assistance letter.

5. **Closing Business**

- a. **Announcements**
  - Executive Director is requesting the cancel July's Board Meeting.
  - Kersti Verna Tyson will be leaving TLHS's Board due to her schedule conflicting with the Board Trainings. She will continue to be on TLHS Board until a replacement is found.
- b. **Next Scheduled Meeting**  
June 4<sup>th</sup>, 2018 4:30pm at 100 Sun Avenue NE Albuquerque, NM 87109
- c. **Adjournment**