

Technology Leadership High School Minutes

December 5, 2017

4:30 PM

6100 Uptown Blvd NE #350, Albuquerque, NM 87110

1. Opening Business

a. Call to Order

b. Take Roll:

- Board President, Al Hernandez – Present
- Board Vice President, John Mierzwa- Present
- Board Member, John Duran-Absent
- Board Member, Kersti Verna Tyson-Absent
- Board Member – Pauline Lucero-Present via Phone

Other:

- Executive Director, Kara Cortazzo- Present
- Director of Finance, Yolanda Tafoya-Present
- Secretary, Thalia Silva-Present
- Guest, Abby Lewis-Present
- Director of Student Support, Cynthia Ramirez- Present
- Director of Community Engagement, Velina Chavez-Present

c. Vote to Approve Agenda-

VOTES: Al Hernandez motions to approve agenda, seconded by John Mierzwa.3-0

d. Vote to Approve Minutes from September 12th, 2017 Board Meeting-

VOTES: John Mierzwa motions to approve Minutes from October 18 Board Meeting, seconded by Pauline Lucero. 3-0

2. Public Comment- No Public Comments

3. Action Items

A) Family and Medical Leave Act Policy

This policy is in place of “FMLA”. To get the Family and Medical Act Policy staff member needs to work 12 months or 1,250 hours. This policy will be added to the Staff Handout; Employee will sign a form of acknowledgement of this document. It was discussed that the 12 weeks will start per individual contract.

VOTES: John Mierzwa motions to approve with changes as discussed, seconded by Pauline Lucero. 3-0

B) Bar Approval

561-000-1718-0013-I, Fund 29102, \$5,000

561-000-1718-0014-M, Fund 24101

VOTES: John Mierzwa motions to approve, seconded by Pauline Lucero. 3-0

4. Information Items

▪ Budget Overview

Director of Finance reviewed Budget update with Board Members. Bars will fix negative line items.

▪ Expenditure Comparison by Month

Director of Finance reviewed with board members the comparison of school year 2016-2017 expenses to current school year.

- **Bank Reconciliation Report**
Bank Reconciliation of October 31, 2017 had no discrepancies. Please see attached.
- **Statement of Revenues and Expenditures**
Director of Finance reviewed all the deposits and outstanding checks with Board Members.
- **Balance Sheet**
Reviewed with Board Members. Please see attached.
- **APS Site Visit – November 6th**
John Mierzwa and Kersti Verna Tyson attended the site visit. A presentation of the overall demographics of the school was presented to the guest. John Mierzwa stated that it was a great presentation and that it seemed to make good impressions to guest.
- **CSD Site Visit on 2/1**
Charter School Division emailed Executive Director to change the site visit to January and shortly after received another email stating that the visit will be February 2nd. Executive Director will let Board Members know if CSD changes the date again.
- **Student Enrollment**
TLHS currently has 182 students enrolled. We went over our target enrollment 180.
- **New Mexico for School Leadership Data Collection**
TLHS is looking forward for students to share their story through the data collection project. Now, Executive Director and Abby Lewis are waiting on IRB questions to be answered before any data collection.

5. Discussion Items

- a. **Albuquerque Journal Article on Leadership Schools**
Executive Director focused on what was written about Tech; she gathered the information from the STARS reports to prove that the article was a lie. The next day the Albuquerque Journal retracted on their website about the percentage of attendance they had written. It was explained to students that the article was written telling half of the story/truth. Parents at TLHS are very responsive and offered to write letters. It was discussed that the Leadership School will not respond to the article that way the schools will not have the drama back and forth.

6. Closing Business

- a. **Announcements**
Executive Director will be Tele-Working from another state the month of January. Board Members agreed with this decision.
- b. **Next Scheduled Meeting- February 13, 2017 at 4:30 6100 Uptown Blvd NE #350, Albuquerque, NM 87110**
- c. **Adjournment**