

# Technology Leadership High School Agenda

April 17<sup>th</sup>, 2018

4:30

6100 Uptown Blvd, Ste 350 Albuquerque, NM 87110

## 1. Opening Business

a. Call to Order

b. Roll Call

c. Take Roll:

- Board President, Al Hernandez - Present
- Board Vice President, John Mierzwa- Present
- Board Member, John Duran-Absent
- Board Member, Kersti Verna Tyson-Absent
- Board Member – Pauline Lucero-Present through teleconference

Other:

- Executive Director, Kara Cortazzo- Present
- Director of Finance, Yolanda Tafoya-Present
- Guest, Abby Lewis-Present through teleconference

d. Vote to Approve Agenda

VOTES: Al Hernandez motions to approve agenda John Mierzwa, seconded by 3-0 with below changes:

- Move Charter School Performance Framework and Charter School Contract with Albuquerque Public Schools to Informational Items
- Albuquerque Public Schools Food Service Agreement move to I under Action Items
- Non- Renewal of Nama Catering Food Service to h under Action Items

e. Vote to Approve Minutes

VOTES: AL Hernandez motions to approve minutes and seconded John Mierzwa by 3-0

## 2. Public Comment

None

## 3. Action Items

a. BAR APPROVALS BARS

- 561-000-1718-0024-I – Fund 24154 Title II, \$5,820.01
- 561-000-1718-0025-I – Fund 14000 Instructional Materials, \$2,521
- 561-000-1718-0026-M – Fund 14000 Instructional Materials

VOTES: John Mierzwa motions to approve above BARS seconded by Al Hernandez 3-0

b. Budget 2018-2019 School Year

VOTES: John Mierzwa motions to approve budget seconded by Pauline Lucero 3-0 (attached)

- c. Charter School Performance Framework  
Moved to informational – working on this with APS
- d. Charter School Contract with Albuquerque Public Schools  
Moved to Informational – working on this with APS
- e. Salary Scale  
VOTES: Pauline Lucero motions to approve salary scale seconded by Al Hernandez 3-0
- f. School Calendar  
VOTES: John Mierzwa motions to approve School Calendar seconded by Pauline Lucero 3-0
- g. Instructional Materials Supply Policy
- h. VOTES: John Mierzwa motions to approve Instructional Materials Supply Policy seconded by Al Hernandez 3-0
- i. Albuquerque Public Schools Food Service Agreement  
VOTES: Al Hernandez motions to approve Albuquerque Public Schools Food Service Agreement seconded John Mierzwa by 3-0
- j. Non- Renewal of Nama Catering Food Service
  - Due to continuous violations on inspections by Bernalillo County
 VOTES: John Mierzwa motions to approve Non- Renewal of Nama Catering Food Service seconded by AL Hernandez 3-0
- k. Open Bank Account for Monthly Escrow Payment
- l. VOTES: AL Hernandez motions to approve Open Bank Account for Monthly Escrow Payment seconded by John Mierzwa 3-0

#### 4. Information Items

- a. Budget Overview
  - I. Expenditure Comparison by Month  
Finance Director reviewed the Comparison by Month for spending with Board Members (attached)
  - II. Bank Reconciliation Report, February 2018  
Finance Director reviewed the Bank Reconciliation for February 18th with Board Members (attached)
- b. Audited Financials FY 2016-2017  
Ending balance sheets match. (attached) We had two findings: procurement of purchasing computers exceeding 60,000 and a PO wasn't opened before purchase order
- c. Executive Director Evaluation  
The evaluation will be sent to Al Hernandez who will disseminate to the other Board Members and will be reviewed at next Board Meeting.
- d. Board Training  
Executive Director reminded Board Members to sign up for Board Training on the PEC website.

e. Conditions that APS has given

Executive Director reviewed the three conditions that APS has given to TLHS for 18-19 SY

f. June Board Meeting changed to June 4th

5. Closing Business

a. Announcements

b. Next Scheduled Meeting

c. Adjournment