

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 001-753-1920-0013-IB  
 Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Technology Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Yolanda M Tafoya, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-338-2266

Email: tafoya@techabq.org

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 27109.0000.43202 \$19,376

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27109 Instructional Mats - GAA of 2019	1000 Instruction	56109 Instructional Materials On Line Digital Subscriptions	1010 Regular Education (K-12) Programs	0000 No Job Class		\$2,000	\$2,000	
27109 Instructional Mats - GAA of 2019	1000 Instruction	56113 Software	1010 Regular Education (K-12) Programs	0000 No Job Class		\$1,500	\$1,500	
27109 Instructional Mats - GAA of 2019	1000 Instruction	57332 Supply Assets (\$5,000 or less)	1010 Regular Education (K-12) Programs	0000 No Job Class		\$15,876	\$15,876	
Sub Total						\$19,376		
Indirect Cost								
<b>DOC. TOTAL</b>						\$19,376		

**Justification:**

To budget IM allocation.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>INSTRUCTIONAL MATERIAL INITIAL DISTRIBUTION FY2019-2020</b>				
<b>\$26.5 MILLION SPECIAL APPROPRIATION</b>				
<b>BUDGET/BAR IN FUND 27109 USING REVENUE CODE 43202</b>				
	District/Charter	INITIAL	Total Appropriation	26,500,000.00
	Total Program Units	DISTRIBUTION	Less: HED Portion	0.00
LEA NAME		(Per Program Unit)	Adjusted Approp.	26,500,000.00
		\$ 36.40278	Adjustment Factor	0.9000000000
			Base	\$23,850,000
La Promesa	746.434	\$27,172.27		
La Resolana Leadership	0.000	\$0.00		
La Tierra Montessori School of Arts & Sciences (Espanola)	181.299	\$6,599.79		
Las Montanas Charter	495.616	\$18,041.80		
Lindrith Area Heritage	48.537	\$1,766.88		
Los Puentes	403.115	\$14,674.51		
Mark Armijo Academy (Nuestros Valores)	470.350	\$17,122.05		
McCurdy School (Espanola)	898.509	\$32,708.23		
Media Arts Collaborative	615.261	\$22,397.21		
Middle College	342.048	\$12,451.50		
Mission Achievement (ABQ)	2,042.693	\$74,359.70		
Monte del Sol	728.999	\$26,537.59		
Montessori Elementary	641.157	\$23,339.90		
Montessori of the Rio Grande	389.650	\$14,184.34		
Moreno Valley	186.341	\$6,783.33		
Mosaic Academy	335.053	\$12,196.86		
Mountain Mahogany	405.911	\$14,776.29		
Native American Community	907.749	\$33,044.59		
New Mexico International School	535.799	\$19,504.57		
New Mexico School for Architecture, Const. & Engineering (ACE Leadership High School, APS)	657.968	\$23,951.86		
New Mexico Connections Academy (Santa Fe)	1,877.900	\$68,360.78		
New Mexico School for the Arts	576.853	\$20,999.05		
New Mexico Virtual Academy (Farmington)	0.000	\$0.00		
Alice King Community (North Alb. Comm. Co-op)	866.413	\$31,539.84		
North Valley Academy	947.536	\$34,492.94		
Pecos Connections (Carlsbad)	1,535.672	\$55,902.73		
Pub. Acad. For Performing Arts	714.080	\$25,994.50		
Raices del Saber Xinchitli Community School	139.251	\$5,069.12		
Red River Valley	196.605	\$7,156.97		
Rio Gallinas Charter School	193.558	\$7,046.05		
Robert F. Kennedy	813.765	\$29,623.31		
Roots and Wings	125.885	\$4,582.56		
SAHQ Academy	0.000	\$0.00		
S.I.A. Tech (Abq Charter Academy)	733.437	\$26,699.15		
Sandoval Academy of Bilingual Education (SABE)	346.497	\$12,613.45		
San Diego Riverside	240.660	\$8,760.69		
School of Dreams Academy	1,161.901	\$42,296.43		
Sidney Gutierrez	155.894	\$5,674.97		
Six Directions	155.523	\$5,661.47		
Solare Collegiate	247.964	\$9,026.58		
South Valley Academy	1,306.512	\$47,560.67		
South Valley Preparatory School	338.238	\$12,312.80		
SW Aeronautics, Mathematics & Science (ABQ)	573.239	\$20,867.49		
Southwest Primary Learning Center (pending name change)	343.270	\$12,495.98		
Southwest Secondary	506.557	\$18,440.08		
Taos Academy	506.846	\$18,450.60		
Taos Integrated School of the Arts	323.246	\$11,767.05		
Taos International School	309.718	\$11,274.60		
Taos Municipal Charter	420.812	\$15,318.73		
Technology Leadership High School (APS)	532.259	\$19,375.71		
The Albuquerque Sign Language Academy	455.667	\$16,587.55		
The ASK Academy	961.522	\$35,002.07		
The Great Academy	423.876	\$15,430.26		
The Masters Program	580.595	\$21,135.27		
The New America School (ABQ)	589.994	\$21,477.42		

## Yolanda Tafoya

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**Subject:** FW: Emailing - Technology Leadership Title I increase award.pdf  
**Attachments:** Technology Leadership Title I increase award.pdf

**From:** Marin, Mihaela D <mihaela.marin@aps.edu>  
**Sent:** Monday, August 26, 2019 12:09 PM  
**To:** Yolanda Tafoya <Tafoya@techabq.org>; Kara Cortazzo <cortazzo@techabq.org>; Buchanan, Megan H <megan.buchanan@aps.edu>  
**Cc:** Velasquez, Roberta <roberta.velasquez@aps.edu>; Escobedo, Joseph D <escobedo\_j@aps.edu>; Thomas, Diane M <thomas\_d@aps.edu>; McKie, Rebecca M <mckie@aps.edu>; DelRio, Eva B <eva.delrio@aps.edu>; Lucero-Montoya, Jennifer <montoya\_jl@aps.edu>  
**Subject:** Emailing - Technology Leadership Title I increase award.pdf

Good Afternoon,

Please see attached the FY20 increased Title I allocation. The District will take steps in the next month to process a budget transfer reflecting this action, which will result in a Dependent Charter BAR. We recommend that you process the award letter according to the APS Charter Manual, in expectation of this budget adjustment.

Do not hesitate to reach out if you have questions.

Thank you,

**Mihaela D. Marin**

Senior Director – Grants Management  
Albuquerque Public Schools  
6400 Uptown Blvd Suite 310E  
P.O. Box 25704  
Albuquerque, NM 87125-0704  
Ph: (505)880-2578  
Fax: (505)830-1141

### *Proposal Changes*

Any and all changes to the scope of work within a grant must have prior approval through the APS Program office for the corresponding grant. Using the list in this manual under contacts, notify the appropriate department and submit any required paperwork. A copy of the approved changes is to be copied to the Grant Management Technician.

### *BAR Process*

1. Charter receives an award from PED that runs through the district, or Charter receives a letter from APS.
2. Charter is to notify APS Grant Management (GM) immediately with a copy of the award from PED to determine if the funding should run through APS or go directly through the state.
3. If the funds run through APS, GM will submit the award letter through our normal board process.
4. The Charter should also submit the award through its own governing council process for approval.
5. Once APS receives board approval, GM staff will enter a budget adjustment request (BAR) into OBMS for PED approval.
6. Once PED approves the APS-BAR, OBMS will automatically generate the BAR for the charter with the revenue side already entered (under 41924).
7. Charter enters expense line budgets and submits the BAR to PED with its council approval date.
8. PED approves/denies BAR.

❖ Notify Mihaela Marin with ANY questions on your BAR's, PED denials, etc. including voiding BEFORE submitting or voiding them.



**ALBUQUERQUE  
PUBLIC SCHOOLS**

Raquel M.  
Reedy  
Superintendent

8/26/2019

1753 753 45858  
Technology Leadership High School  
10500 Research Rd SE  
Albuquerque, NM 87123

Dear Yolanda Tafoya

Please accept this letter as your FY 2019-2020 notice from APS for the accounts and amounts listed below. Please follow the BAR entry process in the Albuquerque Public Schools, Grant Management, Charter School Procedures Manual to establish your BAR in OBMS.

**OBMS will auto create a BAR for the Adjustment Action amount below once the APS BAR has been approved by PED.**

All cash requests for reimbursement of funds will be processed through OBMS/APS as outlined in the APS-GM-Charter School Procedures Manual. Attach this letter as any backup documentation that PED or any other agency may require.

Grant Name	UCOA Fund	CFDA#	Planning Award	Adjusted Allocation	Current OBMS Approved Bdg	Adjustment Action
Title I	24101	84.0100	\$66,365.00	\$66,365.00	\$63,324.00	\$3,041.00
IDEA B	24106	84.0270	\$82,736.00	\$82,736.00	\$82,736.00	\$0.00
Title III-English Language Learner	24153	84.365A	\$1,290.00	\$1,290.00	\$1,290.00	\$0.00
Title II-Improving Teacher/Principal Q	24154	84.367A	\$12,947.00	\$12,947.00	\$12,947.00	\$0.00
CSI	24190	84.010A	\$40,641.00	\$40,641.00	\$40,641.00	\$0.00

Please contact me with any questions or concerns.

Thank you,

*Mihaela Marin*

Mihaela Marin, Senior Director Grant Management  
Albuquerque Public Schools  
6400 Uptown Blvd NE,  
PO Box 25704  
Albuquerque, NM 87125

Mihaela.Marin@aps.edu  
505-880-2578

tafoya@techabq.org  
cortazzo@techabq.org  
buchanan@techabq.org