

# Technology Leadership High School Minutes

Minutes– May 16, 2017

## 1. Take Roll

Board Members:

President, Al Hernandez- Present  
Vice President, John Mierwza- Present  
Board Member, John Duran- Absent  
Board Member, Al Park Present  
Board Member, Kersti Verna Tyson-Present

Other:

Kara Cortazzo - ED and Principal – Present  
Director of Finance, Yolanda Tafoya-Present  
Secretary, Thalia Silva –Present  
Guest, Daniel Ivey-Soto – Present

## 2. Approve Minutes from, Board Meeting

Approve minutes from the April 11<sup>th</sup>, Board Meeting –

Vote: Al Hernandez Motion to approve, seconded by Al Park. 4-0

## 3. Director of Finance

- Financial Statement Reports  
Financial Statements were reviewed, please see attached.
- Bank Reconciliation Report  
Reviewed with Board Members, please see attached.
- BAR's Approval  
Doc. ID: 561-000-1617-0015-I  
Fund Type: 24154  
Adjustment Type: Increase  
\$7,812- Teacher/Principal Training and Recruiting

Doc .ID: 561-000-1617-0026-I

Fund Type: 24106

Adjustment Type: Increase

\$3,131-IDEA-B

Doc. ID: 561-000-1617-0027-M

Fund Type: 24106- Function 1000

Adjustment Type: Maintenance

Doc. ID: 561-000-1617-0028-M

Fund Type: 25152-Function 2100

Adjustment Type: Maintenance

Doc. ID: 561-000-1617-0029-T  
Fund Type: 24101-Function 1000 to Function 2100  
Adjustment: Transfer

Doc. ID: 561-000-1617-0030-M  
Fund Type: 24101- Function 1000  
Adjustment Type: Maintenance

Doc. ID: 561-000-1617-0031-M  
Fund Type: Operational Fund 11000-Function 1000  
Adjustment Type: Maintenance

Doc. ID: 561-000-1617-0032-M  
Fund Type: Operational Fund 11000-Function 2000's  
Adjustment Type: Maintenance

Doc. ID: 561-000-1617-0033-I  
Fund Type: Medicaid Fund 25152  
Adjustment Type: Increase  
\$2,347

Doc. ID: 561-000-1617-0034-M  
Fund Type: Title II 24154-Function 1000  
Adjustment Type: Maintenance

Doc. ID: 561-000-1617-0035-T  
Fund Type: Title II 24154-Function 2100-1000  
Adjustment Type: Transfer

Doc. ID: 561-000-1617-0036-M  
Fund Type: Direct Grant Fund 29192- Function 1000  
Adjustment Type: Maintenance

Doc. ID: 561-000-1617-0037-T  
Fund Type: Direct Grant Fund 29192- Function 1000 & 3300 to 2000's  
Adjustment Type: Transfer

Doc. ID: 561-000-1617-0038-M  
Fund Type: Direct Grant Fund 29192- Function 3000's  
Adjustment Type: Maintenance

VOTES: Al Hernandez motions to approve, seconded by Al Park 4-0

- Budget for SY 2017-2018-  
Yolanda Tafoya met with other Finance Directors to confirm the reductions from PED. The finance committee met on May 15<sup>th</sup>. They did not make major changes to budget. PED worksheet is attached and was reviewed with board members.  
Al Hernandez motions to approve with amendment for Executive Director contract, seconded by John Mierwza 4-0
- Worker's Compensation -  
Poms and Associates provided examples to create our policy. The finance committee created a policy. A copy of the policy was given to Board Members to review and approve.  
Al Hernandez motions to approve, seconded by Kersti Verna-Tyson 4-0
- Approval of Selected Proposer for Food Service Management Company-  
We submitted a notice to accept Proposals for Food Service company. We received two proposers. We did a request for proposal with Health Leadership and ACE Leadership. One person from each school was an evaluator. Finance Director called references for each company, the points were equal. After the evaluation NAMA had 68 points and Canteen 58 points out of 100 points. Board Members need to approve NAMA catering as our Food Service Management Company.  
Al Hernandez motions to approve, seconded by Al Park 4-0
- Other

#### 4. Executive Director

- July Board Meeting Cancelled  
Board Members agreed for July Meeting to be cancelled.
- Title I  
Title I funding will be used for Teacher Salary next year.
- Title II  
Title II funds will be used for Professional Development for Teachers. A request has been submitted to allow teachers to take a test with these funds. The test is to certify them K-12. Funds are also being used for a stipend. The stipend is for a teacher that will be tutoring after school.
- SEB Fund  
We have not received any awards. Executive Director has reached out to other schools and they have not received any award letters. Now, we are not sure what will happen.
- Proposed Changes for GB Training  
Executive Director proposed for Board Members to attend an all-day meeting. Will seek for other alternatives. Will send out an email with information.
- Lease Assistance Approval

Lease Assistance must be renewed every year. The application was given to Board Member to review.

Al Hernandez motions to approve, seconded by Kersti Verna Tyson 4-0

- **State Calendar Approval**

The state calendar was approved on Board Meeting of April 11<sup>th</sup>, 2017. Executive Director gave the state calendar with corrections to be reviewed. Board members agreed to corrections.

- **Salary Scale Approval**

The salary is being changed to 30 years. We have a couple of teachers over 25 year and we want them to get a raise. The scale was reviewed by board members.

Al Hernandez motions to approve, seconded by AL Park. 4-0

- **Leadership Network 2<sup>nd</sup> Annual Retreat (6/14-6/17)**

The annual retreat is for Leadership Schools Director's to exchange ideas. Board members are invited to one of the days. Executive Director will notify Board Members what day they can attend.

- **Executive Director Contract**

Al Hernandez proposes for a two-year contract with revision at the end of one year. Executive Director will receive a 3% increase with amendment to budget.

Al Hernandez motions to approve with amendment to the budget, seconded by John Mierwza. 4-0

## 5. Adjournment